

City of Hartford

APPLICATION FOR ROOMING HOUSE LICENSE

Bureau of Licenses and Permits

Effective June 11, 1956, Chapter 18 of the Municipal code provides that no person shall operate a Rooming House or a Hotel in the City of Hartford unless a license shall be issued by the Department of Licenses and Inspections and approved by said department, and the Fire Department in the name of the Operator and for the specific dwelling or dwelling unit. As amended May 13, 1991, Licenses shall expire one year after date of issuance unless sooner suspended or revoked. The fee for such license shall be \$_____ payable at time application is filed.

For The Enforcement Of This Ordinance The Following Definitions Shall Prevail:

ROOMING HOUSE shall mean any dwelling or portion thereof containing not more than 12 rooming units used or intended to be used for living and sleeping, but not for cooking or eating purposes, in which space is let by the owner or operator to three but not more than 24 persons not members of the immediate family of the owner or operator.

HOTEL shall mean a building or portion thereof used as a place where sleeping accommodations are furnished for hire or other consideration with or without board for 25 or more guests or employees of the management, or in which 13 or more sleeping rooms are maintained for such guests or employees. The term "Hotel" shall include all clubs, or other buildings which have similar sleeping accommodations but shall not include apartment houses, hospitals, penal institutions or buildings housing the insane. Members of the management's family shall not be considered as guests or employees.

INSTRUCTIONS: Application (4) copies must be printed or typed. Begin with No. 1 Below.

1. _____
(location for which approval is sought) No. of floors
in Building _____

Phone: _____

2. _____
(full name of operator) (Address)

3. Name of owner and address: Phone: _____

4. Is this request for a

New	Renewal	Rooming House	Hotel
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

License? (Check Two)

5. State Total No. of Rooming Units to be used for this purpose and Total No. of occupants to be accommodated therein. Indicate location of such Rooming Units and Roomers by floors:

	Floor No.																Total	
	B	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	
No. of Rooming Units
No. of Roomers
Dwelling Units

IMPORTANT: After completing above items, sign below and make check payable to the City of Hartford in the amount of \$_____. Mail check and all (4) copies of this application to Bureau of Licenses & Permits, 550 Main Street, Hartford, Connecticut 06103.

 Date

 Signature of Operator /Owner

 Signature of Agent - In - Residence

(Reverse Side - For Office Use Only)